



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**SPECIAL MEETING
JUNE 29, 2022**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC **TUESDAY, JUNE 29, 2022, AT 10:00 A.M.** IN THE COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

PROCEDURES

A. *Call to Order*

B. *Pledge of Allegiance*

C. *Roll Call*

_____ *Margaret Hangan*

_____ *Norma McDowell*

_____ *Yvette Hudson*

_____ *Mike Besler*

_____ *Andrea Dunn*

_____ *John Holst*

E. *Approval of the Regular Meeting Minutes June 14, 2022*

F. *Adopt the Agenda*

II. AGENDA ITEMS

A. *(Tabled from 5/10/22 & 6/14/22 HPC Meeting) Commissioners to discuss and approve the request for a "Hanging Double-sided Sign" at 102 N. 1st Street Leo's Café. (Danielle Saya).*

B. *(Tabled from 6/14/22) Commissioners to discuss and approve the request for a "Vintage Custom Signage" at 341 W. Route 66. (Marshall Noriega)*

C. *Commissioners to discuss and approve the "Projecting Sign" at 202 W. Route 66. (Bret Koohns).*

III. ITEMS

A. *Commissioner*

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: _____ By: _____
Sue Bennett, Deputy City Clerk

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**SPECIAL MEETING
JUNE 29, 2022**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

B. Staff Report

IV. ADJOURN

DRAFT

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Date: _____ Time: _____ By: _____
Sue Bennett, Deputy City Clerk



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
JUNE 14, 2022
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

MINUTES

I PROCEDURES

A. Call to Order 10:00am

B. Pledge of Allegiance

C. Roll Call

Present: Chairperson Hangan; Commissioner Hudson, Besler, Dunn, Holst and McDowell

D. Approval of the Minutes from Regular Meeting May 10, 2022.

Motion: Approve the Regular meeting minutes of May 10, 2022

Moved by: Commissioner Dunn

Seconded by Commissioner McDowell

Motion passed unanimously

E. Adopt the Agenda

Motion: Adopt Agenda as presented

Moved by: Commissioner Dunn

Seconded by: Commissioner Hudson

Motion passed unanimously

Public Participation: John Koohns wanted to introduce himself and bring his business to the Commissioners attention for his request for a sign to be placed in his office location. Stated he has been in business for a while just located in a very unware location. He wanted to asked the Commissioners since he was too late in this Agenda, if they would consider having a "Special Meeting" to review his request for a "projecting sign" for his new location at 202 W. Route 66. Commissioners agreed to a "Special Meeting" on June 29th at 10:00am here in the Council Chambers.

II. AGENDA ITEMS

A. (Tabled from 5/10/22) Commissioners to discuss and approve the request for a "Hanging Double-sided Sign" at 102 N. 1st Street Leo's Café. (Danielle Saya).

Motion: No representation from 102 N. 1st Street Item will be tabled to next meeting. In this case at the "Special Meeting" on 6/29/2022.

**CITY OF WILLIAMS
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113 S. FIRST STREET
WILLIAMS, ARIZONA**

*Moved by: Commissioner Holst
Seconded by: Commissioner McDowell
Motion passed unanimously*

- B. Commissioners to discuss and approve the request for a “Vintage Custom Signage” at 341 W. Route 66. (Marshall Noriega)**

*Motion: No representation from 341 W. Route 66. Item tabled to next meeting, need photos of actual location of sign and making sure height meets City Code.
Moved by: Commissioner Dunn
Seconded by: Commissioner Besler
Motion passed unanimously*

- C. Commissioners to discuss and approve (2) A-Frame sign request for “Sacred Symmetry 88” at 145 W. Rout 66 Suite D (Kim Fritzke).**

*Motion: Motion to decline, does not meet City Code
Moved by: Commissioner Besler
Seconded by: Commissioner Dunn
Motion passed unanimously*

- D. Commissioners to review and approve Brick & wood shiplap colors with black & white.)**

John Kennelly would like to upgrade the building’s exterior, deteriorated and need an update to current conditions, will be using shiplap and painting with black and white paint.

Commissioner Besler asked if shiplap would be installed vertically or horizontal? Will be vertical, Besler preferred Horizontal. Holst asked if the exterior brick be painted or resealed. Commissioner Holst asked if the space showed the window frame from the original structure of building. Commissioners and Mr. Kennelly had many ideas that Mr. Kennelly was willing to view and possible resubmit his application based on these new remodel ideas, was very opened to keeping the facility as historic as possible. Will present the new Application along with the approved paint colors at the next meeting.

Motion: Motion to approve the paint only with returning for new design.

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WILLIAMS, ARIZONA**

*Moved by: Commissioner Besler
Seconded by: Commissioner Dunn
Motion passed unanimously*

- E. Commissioner to review and acceptance of the final contract deliverable. (T. Brownold).**

Commissioner Holst will present the final thumb drives of the photos and videos, received multiply photos more then we requested and now the Commissioners need to approve the final delivered product.

*Motion: Motion to accept the final deliverable product from Tom Brownold.
Moved by: Commissioner Holst
Seconded by: Commissioner Besler
Motion passed unanimously*

III. ITEMS

- A. Commissioner:** *Commissioner Dunn asked how long banners are allowed to remain up, usually 1- week to 2 weeks, and must be removed immediately following an event also Commissioner Dunn noticed a large snowflake hanging in the street, that has been there since Graduation. Stacy will investigate. Commissioner Besler had many concerns of many of our businesses such as a sandwich signs, temporary open sign. One business has two banners on their awnings. Fajitas also has a sandwich sign on sidewalk, hanging beer buckets on the awnings, lighting systems under the awnings, puts tables and chairs outside. Stacy will investigate. Cruisers on their front fence has a shooting sign on the guardrail, they assumed for the Car Show, but still up. Leo's café signage, city has requested to address the items and bring up to code, also a sandwich sign. Stacy will follow through. Projecting signs were not approved by Nanna's Taco. 100 percent of windows covered with signs. They also park their trucks out front with signs, Historic has never been approached by any of them for signs. Does the City allow for trucks with signs to be out front? Chicken place signs still at the location, not given to Historic for permission.*

- B. Staff Report:** *None*

IV. ADJOURN: 11:05am

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
JUNE 14, 2022
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

Chairperson

Attest:
Deputy City Clerk

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: Danielle Saya / Leo's Cafe

CASE NO. _____

DATE: 4 / 12 / 22

PROPERTY ADDRESS 102 N. 1st St. LEGAL DESCRIPTION com / Res.

OWNER Danielle Saya ADDRESS 102 N. 1st St. PHONE (805) 501-3123

TYPE OF IMPROVEMENT

- | | |
|--|---|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|--|---|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.
 *All applications shall have plot plan, any signage or exterior change, must be accompanied with color rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE <u>Directional, hanging sign</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: Directional, hanging sign, di-bond steel brackets, no lighting, business logo, "coffee", 3'x2' or 2'x3', directional sign hanging above door

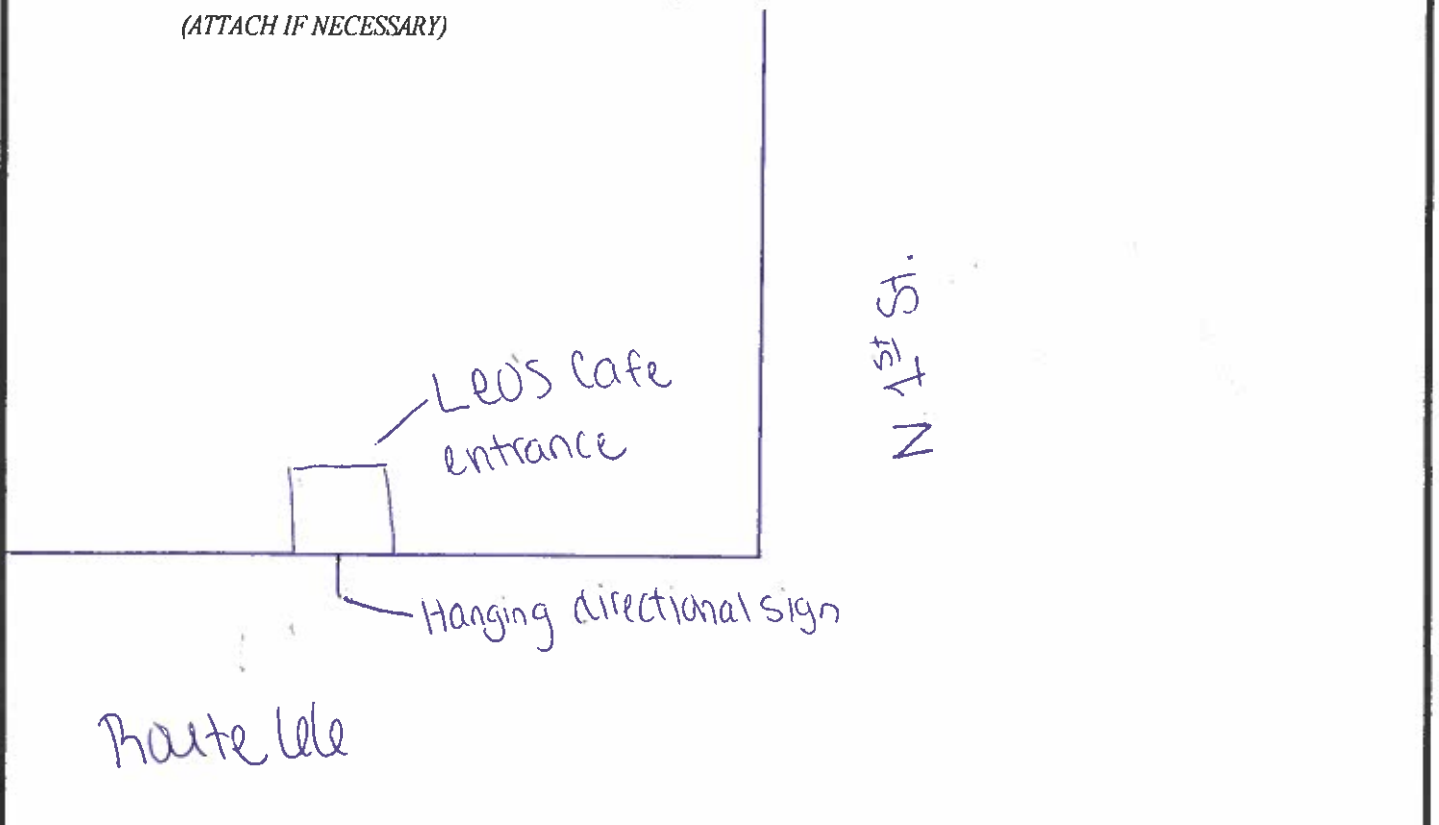
NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

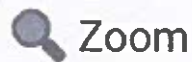
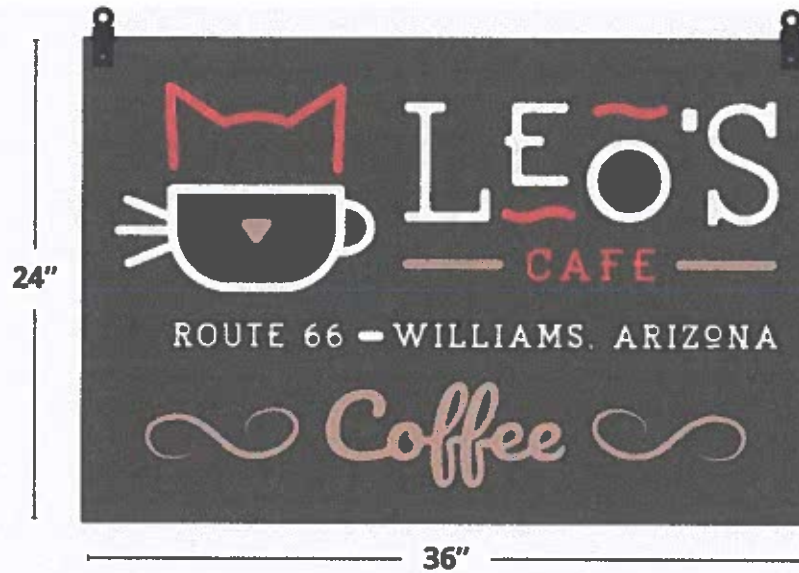
THE HISTORIC PRESERVATION COMMITTEE MEETS ON THE SECOND TUESDAY OF EACH MONTH. YOUR APPLICATION MUST BE SUBMITTED BY THE FIRST OF THE MONTH TO BE REVIEWED THAT MONTH, ANY LATER AND IT WILL BE ON THE NEXT MONTH'S AGENDA.

APPROVAL TO PERMIT: _____ DATE: ____ / ____ / ____

For City Use Only

SIGN PERMIT, APPLICATION CITY OF WILLIAMS, ARIZONA

PERMIT NO.	BUSINESS LIC. NO.	COST \$400.00	PERMIT FEE	DATE 4/12/22
JOB ADDRESS 102 N. 1 st St.		LEGAL DESCRIPTION Cafe / Retail	ZONE CM/BES	
OWNER Danielle Sayer	MAILING ADDRESS 102 N. 1 st St.	PHONE NO. 805-501-3123		
CONTRACTOR	MAILING ADDRESS	LICENSE NO.	PHONE NO.	
TYPE OF SIGN Directional	ATTACHMENT / STRUCTURAL Steel Bracket	ELECTRICAL N/A		
LOT AND BUILDING SKETCH SHOWING LOCATION OF SIGN OR SIGNS. SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS. (ATTACH IF NECESSARY)				
				
NOTES AND SPECIAL CONSIDERATIONS				
THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS				
		BUILDING INSPECTOR	DATE	
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLCATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WIL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.				
			OWNER OR CONTRACTOR <i>Danielle Sayer</i>	DATE 4/12/22



Description:

HANGING SIGN

rated for fade resistance up to 5 years outdoors

24" x 36" Dibond 1/4" with full color print

- Print direct to substrate
- UV cured inks
- Premium laminate for additional UV weather and scratch resistance
- Double Sided
- Includes standard ground delivery

Double-Sided

24" H x 36" W

1/4 inch Dibond

Durability:

Premium Grade

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: _____

CASE NO. _____

DATE: 5/26/22

PROPERTY ADDRESS 341 W. Rt 66 LEGAL DESCRIPTION _____

OWNER Marshall ADDRESS 2560 Parkinsville PHONE (51) 283-9513
Nomiga 2578 Elmwood Rd. Riverside OH 42506

TYPE OF IMPROVEMENT

<input type="checkbox"/> ADDITION	<input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> RESTORATION	<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> REHABILITATION	<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> SPECIAL USE PERMIT
<input type="checkbox"/> DEMOLITION	

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color photo of building, including rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE _____			
12. SIDEWALK FURNITURE _____			

COMMENTS: Vintage custom signage

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

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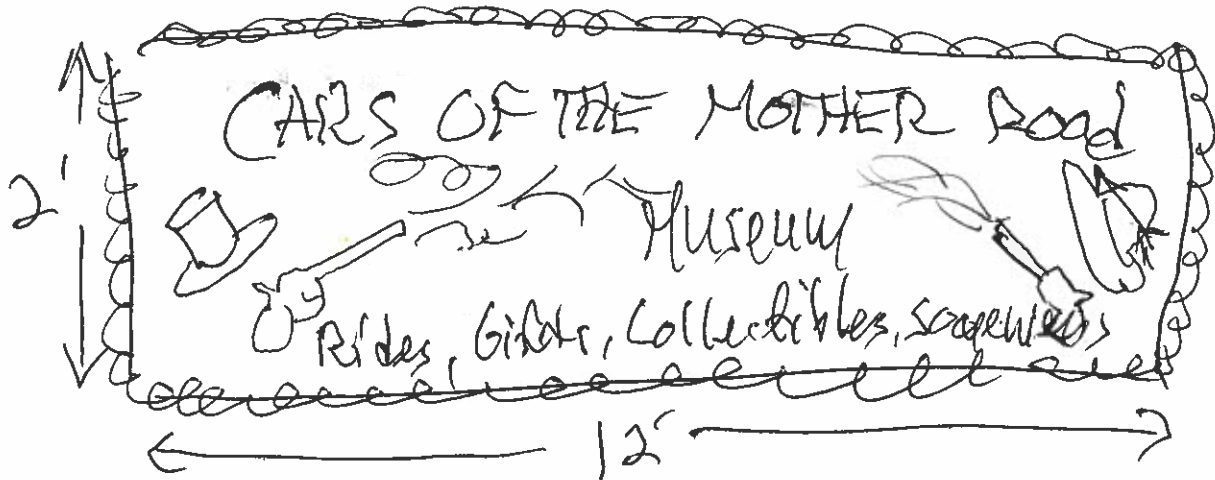
APPROVAL TO PERMIT: _____ DATE: ____ / ____ / ____

For City Use Only

SIGN PERMIT, APPLICATION CITY OF WILLIAMS, ARIZONA

PERMIT NO.	BUSINESS LIC. NO.	COST	PERMIT FEE	DATE 5/26/20
JOB ADDRESS 341 W. Rt 66		LEGAL DESCRIPTION		ZONE
OWNER Marshall Noriega	MAILING ADDRESS		PHONE NO. 951 253-9513	
CONTRACTOR	MAILING ADDRESS	LICENSE NO.	PHONE NO.	
TYPE OF SIGN Carved / Painted wood	ATTACHMENT / STRUCTURAL chains to I Beam	ELECTRICAL None		

LOT AND BUILDING SKETCH SHOWING LOCATION OF SIGN OR SIGNS.
SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS.
(ATTACH IF NECESSARY)



NOTES AND SPECIAL CONSIDERATIONS

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BUILDING INSPECTOR

DATE

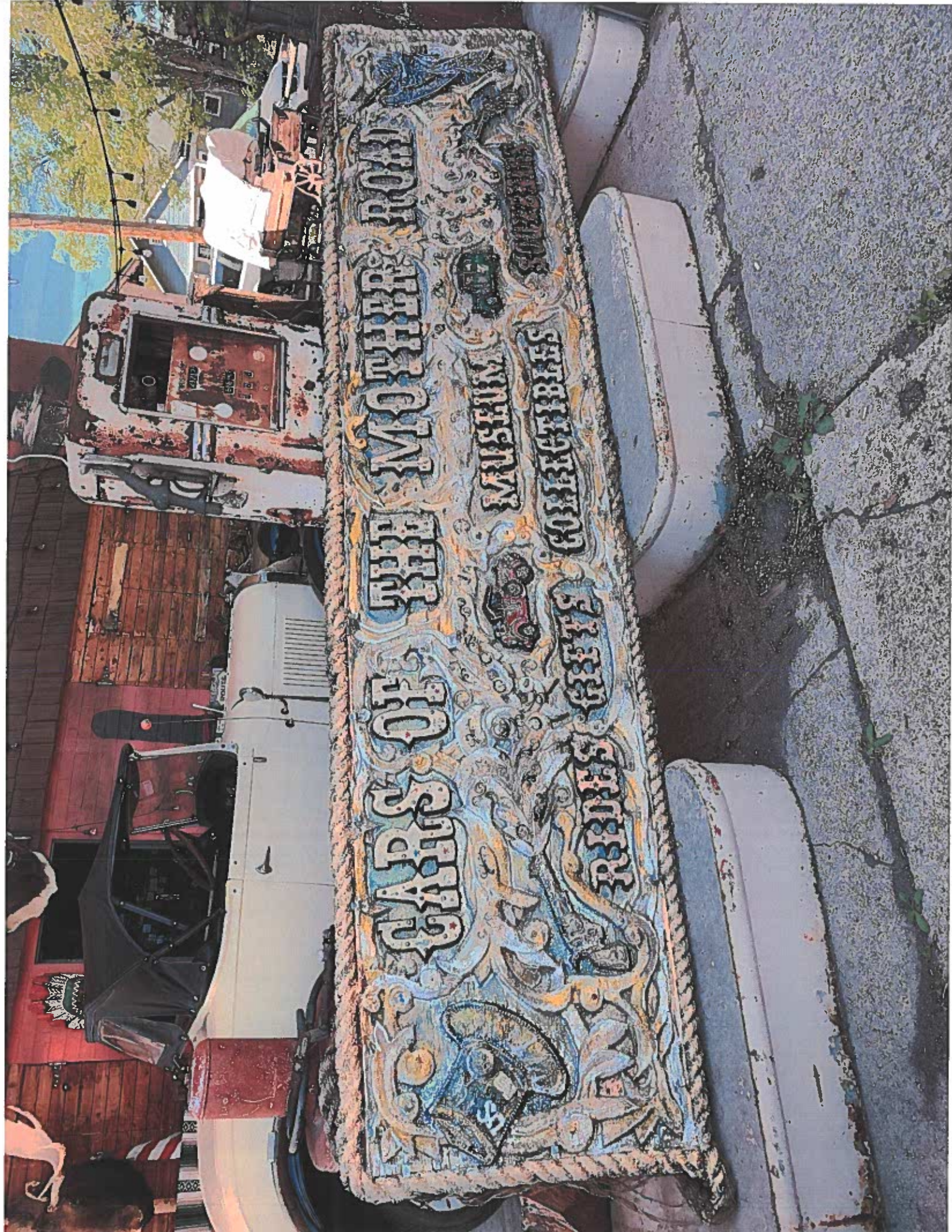
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Marshall Noriega

OWNER OR CONTRACTOR

DATE

5/26/20



GARDEN OF THE MOTHERS

MUSEUM

COLLECTIBLES

REDUCES COSTS

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: Bret Kookhn

CASE NO. _____

DATE: 6/13/22

PROPERTY ADDRESS 202 N Rt 66 LEGAL DESCRIPTION Sign/TOUR

OWNER Bret Kookhn ADDRESS 5740 ELDORADO PHONE (928) 890-8025
Flagstaff AZ 86004

TYPE OF IMPROVEMENT

- | | |
|--|---|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|--|---|

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	APPROVED	NOT APPROVED	N/A
1. HEIGHT <u>8' 11" 1/2</u>			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE <u>27 x 46.5 WALL on Existing Balto</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: Bottom of sign will be 8' above ground

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

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APPROVAL TO PERMIT: _____ DATE: ____/____/____

For City Use Only

SIGN PERMIT, APPLICATION CITY OF WILLIAMS, ARIZONA

PERMIT NO.	BUSINESS LIC. NO.	COST	PERMIT FEE	DATE 5/20/22
JOB ADDRESS 202 W Pt 64		LEGAL DESCRIPTION		ZONE
OWNER Bret Koehn	MAILING ADDRESS 5740 ELDERADO Flagstaff AZ 86004	PHONE NO. 928-890-8025		
CONTRACTOR N&A2	MAILING ADDRESS	LICENSE NO.	PHONE NO.	
TYPE OF SIGN Hanging	ATTACHMENT / STRUCTURAL —	ELECTRICAL N/A		

LOT AND BUILDING SKETCH SHOWING LOCATION OF SIGN OR SIGNS.
SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS.
(ATTACH IF NECESSARY)

See Email for Past signs at that location.
Will use same mounting studs still in Building.
Sign will be similar. But for different CO.
Grand Canyon UTV Tours
All Being Designed

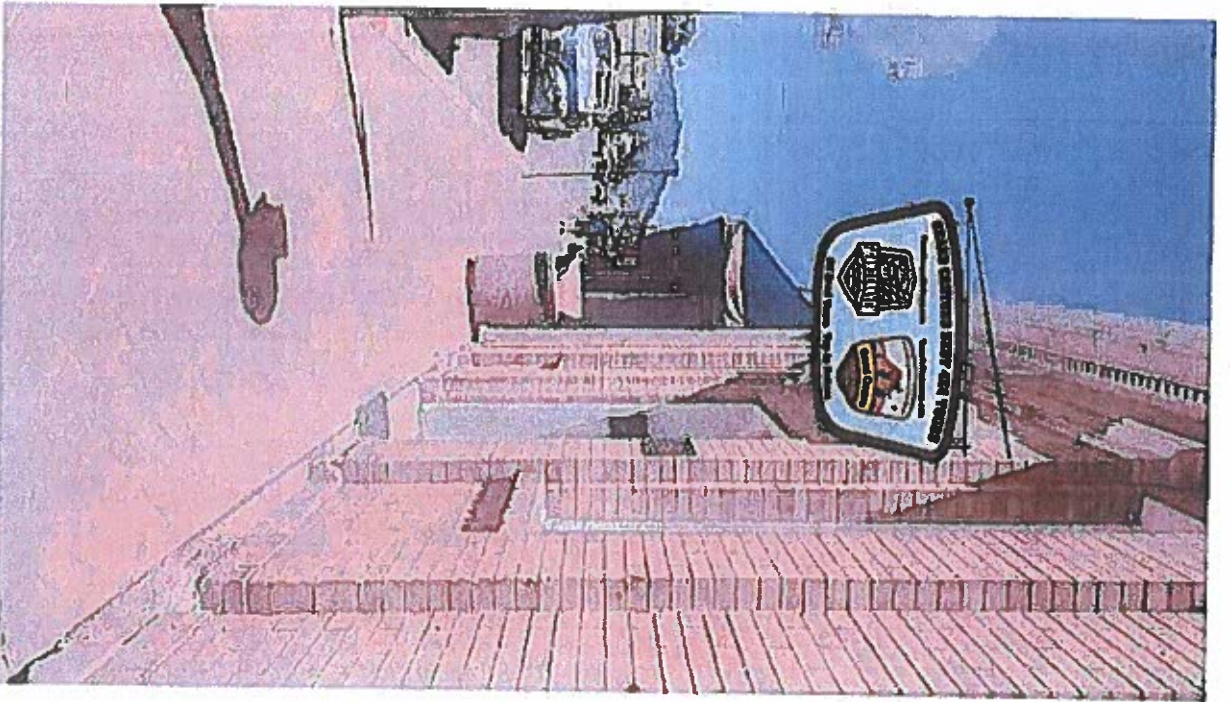
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BUILDING INSPECTOR _____ DATE _____

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OWNER OR CONTRACTOR _____ DATE _____



page:

2/**2**

job: 2C-060350

date: 6/3/22

rev. : 0/0/0

rev. : 0/0/0

drawn by: CD

GC Custom Tours

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NORthern ARIZONA SIGNS
 1214 W. Kolliba, Flagstaff, Arizona 86001
 (928) 779-2008 / Fax... 779-2016 / email@nax.com

50"



27"



46.5"

Qty (2) 46.5" x 227 1/2" Double sided projecting blade signs with black metal brackets

page:

1 / 2

job: 2C-060350
date: 6/3/22
rev. : 0/0/0
rev. : 0/0/0
drawn by: CD

GC Custom Tours

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NORWAYZ

NORTHERN ARIZONA SIGNS
1214 W. Hobbs, Flagstaff, Arizona 86001
(920) 779-2008 / Fax: 779-2038 / email@naz.com